



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
MARCH 22, 2010 – 5:15 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

CITY CLERK'S OFFICE

DATE 3-19-10 TIME 3:05

SERVED BY [Signature]

RECEIVED BY [Signature]

MARCH 1, 2010

CONSENT AGENDA

6. BID OPENINGS:
 - A. BID NO. 10/07/B – AIRPORT ROAD RESURFACING PROJECT CERRILLOS ROAD TO CALLE DEBRA; ARMOUR PAVEMENT (LOUIE PACHECO)
7. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – WATER RATE EVALUATION SERVICES PROJECT (RFP #09/22/P); STEPWISE UTILITY ADVISORS (BRIAN SNYDER)
8. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT REQUEST – BDD PROJECT FY 09/10 OPERATIONS BUDGET; (RICK CARPENTER)
9. REQUEST FOR APPROVAL OF BDD STAFFING AND TRAINING PROGRAM (RICK CARPENTER)
10. REQUEST FOR APPROVAL OF FINAL FY 10/11 OPERATING BUDGET AND FIVE-YEAR OPERATING BUDGET PROJECTION (RICK CARPENTER)
11. REQUEST FOR APPROVAL OF STATE OF NEW MEXICO GOVERNMENTAL SERVICES AGREEMENT – ENERGY EFFICIENCY ENERGY PROJECTS; STATE OF NEW MEXICO ENERGY, MINERALS, AND NATURAL RESOURCES DEPARTMENT (NICHOLAS SCHIAVO)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND



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12. REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT – RAILYARD PROPERTY INFRASTRUCTURE IMPROVEMENTS; THE SANTA FE RAILYARD COMMUNITY CORPORATION (ROBERT SIQUEROS)
13. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT FOR RUFINA STREET CONNECTION PROJECT; (LEANN VALDEZ)
14. REQUEST FOR APPROVAL OF RECOMMENDATION OF AWARD AND APPROVAL OF CHANGE ORDER NO. 3 – ACEQUIA TRAIL 2A – (ASHBAUGH PARK) AND 2B – (BACA STREET CROSSING) – ON CALL CONSTRUCTION SERVICES; A.S. HORNER, INC. (LEROY PACHECO)
15. REQUEST FOR CONCEPT APPROVAL - EXCHANGE/PURCHASE OF A PARCEL REAL ESTATE CONTAINING 1078 SQUARE FEET LOCATED AT THE SOUTHEAST CORNER OF THE INTERSECTION OF JEFFERSON ST. AND STABB ST.; KING’S MAP 8 LLC. (EDWARD VIGIL)
16. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – SECURITY SERVICES FOR THE SANTA FE MUNICIPAL AIRPORT (RFP NO. 10/22/P); ASI OF NEW MEXICO (JIM MONTMAN)
17. REQUEST FOR APPROVAL OF MEMORANDUM OF AGREEMENT – ARTWORKS PROGRAM IN SANTA FE PUBLIC ELEMENTARY SCHOOLS; SANTA FE PUBLIC SCHOOLS (SABRINA PRATT)
 - A. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT
18. REQUEST FOR APPROVAL OF REPLACEMENT OF BUNKER GEAR FOR FIRE DEPARTMENT; (FIRE CHIEF BARBARA SALAS)
 - A. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT
19. REQUEST FOR APPROVAL OF GRANT AWARD – COPS HIRING RECOVERY PROGRAM FOR EIGHT (8) NEW OFFICERS FOR POLICE DEPARTMENT; U.S. DEPARTMENT OF JUSTICE (POLICE CHIEF ARIC WHEELER) (Postponed at Finance Committee Meeting of March 1, 2010)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND



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20. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT – SANTA FE BROWN BASE COURSE TO REPAIR UNPAVED STREETS; SANTA FE CLASSIC ROCK (DAVID CATANACH)

21. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY ATTORNEY TO REPORT TO THE GOVERNING BODY REGARDING THE REPRESENTATION OF THE CITY OF SANTA FE IN LITIGATION AND NON-LITIGATION MATTERS (COUNCILOR BUSHEE) (GENO ZAMORA)

Committee Review:

Public Works (Approved)	3/15/10
Council (Scheduled)	3/31/10

Fiscal Impact - No

22. REQUEST FOR APPROVAL OF A RESOLUTION AMENDING RESOLUTION NO. 2009-121 CONSENTING TO THE INCLUSION OF THE MUNICIPALITY OF THE CITY OF SANTA FE WITHIN THE SANTA FE COUNTY RENEWABLE ENERGY FINANCING DISTRICT (COUNCILOR CALVERT) (NICK SCHIAVO)

Committee Review:

Public Utilities (Approved)	3/3/10
Public Works (Approved)	3/15/10
Council (Scheduled)	3/31/10

Fiscal Impact – No

23. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING LANDSCAPE IRRIGATION STANDARDS (LANDSCAPE IRRIGATION STANDARD IS AVAILABLE UPON REQUEST) (COUNCILOR CALVERT) (DAN RANSOM)

Committee Review:

Water Conservation (Approved)	2/9/10
Public Utilities (Approved)	3/3/10
Planning Commission (Approved)	3/4/10
Public Works (Approved)	3/15/10
Council (Scheduled)	3/31/10

Fiscal Impact – No

24. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE CITY OF SANTA FE TO SUPPORT A LIVING SANTA FE RIVER BY ALLOWING WATER



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
MARCH 22, 2010 – 5:15 P.M.

TO BYPASS MCCLURE AND NICHOLS RESERVOIRS IN 2010 (MAYOR COSS, COUNCILOR CALVERT, COUNCILOR ROMERO, COUNCILOR TRUJILLO, COUNCILOR WURZBURGER AND COUNCILOR BUSHEE) (BRIAN DRYPOLCHER)

Committee Review:

Public Utilities (Approved)	3/3/10
Public Works (Approved)	3/15/10
Council (Scheduled)	3/31/10

Fiscal Impact – Yes

25. REQUEST FOR APPROVAL OF A RESOLUTION AMENDING RESOLUTION NO. 2009-84 EXHIBIT A, GUIDELINES FOR THE CITY'S REBATE PROGRAM FOR THE INSTALLATION/RETROFIT OF EFFICIENT WATER CONSERVATION TECHNOLOGIES, IN ORDER TO INCLUDE ADDITIONAL REBATES FOR THE PURCHASE OF HIGH EFFICIENCY CLOTHES WASHERS (COUNCILOR CALVERT) (DAN RANSOM)

Committee Review:

Public Utilities (Approved)	3/3/10
Public Works (Approved)	3/15/10
Council (Scheduled)	3/31/10

Fiscal Impact – Yes

26. REQUEST FOR APPROVAL OF A RESOLUTION RECOGNIZING AND SUPPORTING THE EFFORTS OF THE BOYS & GIRLS CLUBS OF SANTA FE TO PLAN, CONSTRUCT AND OPERATE A SOUTH SIDE FACILITY ON OCATE ROAD IN SANTA FE (COUNCILOR ORTIZ AND COUNCILOR TRUJILLO) (DAVID CHAPMAN)

Committee Review:

Public Works (Approved)	3/15/10
Council (Scheduled)	3/31/10

Fiscal Impact – Yes

27. REQUEST FOR APPROVAL OF A RESOLUTION REPEALING RESOLUTION NO. 2007-30 REGARDING NAMING CITY OWNED PUBLIC SPACES; AND ESTABLISHING A NEW PROCESS FOR NAMING CITY OWNED PUBLIC SPACES (COUNCILOR DOMINGUEZ) (MELISSA BYERS)



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FINANCE COMMITTEE MEETING
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Committee Review:

Public Works (Approved)	3/15/10
Council (Scheduled)	3/31/10

Fiscal Impact - No

28. REQUEST FOR APPROVAL OF A RESOLUTION CONCERNING FEDERAL COMPREHENSIVE IMMIGRATION REFORM (COUNCILOR BUSHEE, MAYOR COSS, COUNCILOR TRUJILLO, COUNCILOR DOMINGUEZ, COUNCILOR CHAVEZ) (MELISSA BYERS)

Committee Review:

Public Safety (No Quorum)	3/16/10
Council (Scheduled)	3/31/10

Fiscal Impact – No

29. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING VARIOUS SECTIONS OF ARTICLE 26-1 REGARDING THE SANTA FE HOMES PROGRAM IN ORDER TO INCREASE THE MAXIMUM INCOME OF ELIGIBLE BUYERS TO 120% OF AREA MEDIAN INCOME; TO ALLOW THE GROUPING OF SANTA FE HOMES PROGRAM UNITS; AND TO MAKE SUCH OTHER CHANGES AS ARE NECESSARY (COUNCILOR WURZBURGER AND COUNCILOR ROMERO) (KATHY MCCORMICK)

Committee Review:

Public Works (Scheduled)	3/29/10
Council (Request to Publish)	3/31/10
Council (Public Hearing)	4/28/10

Fiscal Impact - Yes

30. REQUEST FOR APPROVAL OF A RESOLUTION AMENDING THE ADMINISTRATIVE PROCEDURES FOR THE SANTA FE HOMES PROGRAM IN ORDER TO INCREASE THE MAXIMUM INCOME OF ELIGIBLE BUYERS TO 120% OF AREA MEDIAN INCOME; TO ALLOW THE GROUPING OF SANTA FE HOMES PROGRAM UNITS; TO ELIMINATE THE FIRST-TIME HOMEBUYER STATUS REQUIREMENT; AND TO MAKE SUCH OTHER CHANGES AS ARE NECESSARY (COUNCILOR WURZBURGER AND COUNCILOR ROMERO) (KATHY MCCORMICK)



Agenda

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CITY COUNCIL CHAMBERS
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Committee Review:

Public Works (Scheduled)	3/29/10
Council (Request to Publish)	3/31/10
Council (Public Hearing)	4/28/10

Fiscal Impact - Yes

31. REQUEST FOR APPROVAL OF A RESOLUTION DESIGNATING UP TO \$1 MILLION OF THE CITY'S 2010 CAPITAL IMPROVEMENTS PROGRAM (CIP) BOND FOR THE PURPOSE OF FUNDING INFRASTRUCTURE FOR SANTA FE HOMES PROGRAM (FOR SALE) UNITS AT ALL INCOME TIERS; AND DIRECTING STAFF TO PREPARE POLICIES AND PROCEDURES FOR THE USE OF THESE FUNDS (COUNCILOR WURZBURGER AND COUNCILOR ROMERO) (KATHY MCCORMICK)

Committee Review:

Public Works (Scheduled)	3/29/10
Council (Request to Publish)	3/31/10
Council (Public Hearing)	4/28/10

Fiscal Impact - Yes

END OF CONSENT AGENDA

DISCUSSION

32. UPDATE ON CITY BUDGET PROCESS (ROBERT ROMERO)
- A. REQUEST FOR APPROVAL OF RESTRUCTURING RECOMMENDATIONS FROM THE CITY MANAGER (ACTION TO BE TAKEN ON EACH ITEM TO ADOPT RECOMMENDATIONS FOR 2011 BUDGET PREPARATIONS)
1. WATER DIVISION
 2. WASTEWATER DIVISION
 3. SOLID WASTE DIVISION
 4. HUMAN RESOURCES DEPARTMENT
 5. FINANCE DEPARTMENT
 6. GENERAL GOVERNANCE
 7. LAND USE



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
MARCH 22, 2010 – 5:15 P.M.

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8. COMMUNITY SERVICES
 9. ADOPTION OF CONTINUING WORK PLAN ON RESTRUCTURING
 - B. REQUEST FOR APPROVAL OF FISCAL 2011 BUDGET OVERVIEW AND ORGANIZATIONAL CHART
 - C. REQUEST FOR APPROVAL TO FILL VACANT POSITIONS
 33. OTHER FINANCIAL INFORMATION:
 - A. UPDATE ON GROSS RECEIPTS TAX FOR THE MONTH OF MARCH 2010 AND LODGERS TAX FOR THE MONTH OF FEBRUARY 2010 (TERESITA GARCIA)
 34. MATTERS FROM THE COMMITTEE
 35. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

SUMMARY OF ACTION
FINANCE COMMITTEE MEETING
Monday, March 22, 2010

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-4
APPROVAL OF MINUTES: MARCH 1, 2010 REGULAR FINANCE COMMITTEE MEETING	Approved	5
<u>CONSENT CALENDAR DISCUSSION</u>		
REQUEST FOR APPROVAL OF GRANT AWARD – COPS HIRING RECOVERY PROGRAM FOR EIGHT (8) NEW OFFICERS FOR POLICE DEPARTMENT; U.S. DOJ	Approved w/direction to staff	5-6
REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING VARIOUS SECTIONS OF ARTICLE 26-1, REGARDING THE SANTA FE HOMES PROGRAM IN ORDER TO INCREASE THE MAXIMUM INCOME OF ELIGIBLE BUYERS TO 120% OF AREA MEDIAN INCOME; TO ALLOW THE GROUPING OF SANTA FE HOMES PROGRAM UNITS; AND TO MAKE SUCH OTHER CHANGES AS ARE NECESSARY	Approved [amended]	6-11
REQUEST FOR APPROVAL OF A RESOLUTION AMENDING THE ADMINISTRATIVE PROCEDURES FOR THE SANTA FE HOMES PROGRAM IN ORDER TO INCREASE THE MAXIMUM INCOME OF ELIGIBLE BUYERS TO 120% OF AREA MEDIAN INCOME; TO ALLOW THE GROUPING OF SANTA FE HOMES PROGRAM UNITS; TO ELIMINATE THE FIRST-TIME HOMEBUYER STATUS REQUIREMENT; AND TO MAKE SUCH OTHER CHANGES AS ARE NECESSARY	Approved [amended]	11

ITEM**ACTION****PAGE**

REQUEST FOR APPROVAL OF A RESOLUTION
DESIGNATING UP TO \$1 MILLION OF THE CITY'S
2010 CAPITAL IMPROVEMENTS PROGRAM (CIP)
BOND FOR THE PURPOSE OF FUNDING
INFRASTRUCTURE FOR SANTA FE HOMES PROGRAM
(FOR SALE) UNITS AT ALL INCOME TIERS; AND
DIRECTING STAFF TO PREPARE POLICIES AND
PROCEDURES FOR THE USE OF THESE FUNDS

Approved

12

END OF CONSENT CALENDAR DISCUSSION

DISCUSSION**UPDATE ON CITY BUDGET PROCESS**

Information/discussion

12-15

REQUEST FOR APPROVAL OF RESTRUCTURING
RECOMMENDATIONS FROM THE CITY MANAGER
(ACTION TO BE TAKEN ON EACH ITEM TO ADOPT
RECOMMENDATIONS FOR 2011 BUDGET
PREPARATIONS

WATER DIVISION

Approved

15-16

WASTEWATER DIVISION

Approved

16

SOLID WASTE DIVISION

Approved

16-18

HUMAN RESOURCES DEPARTMENT

Approved

18-20

FINANCE DEPARTMENT

Postponed to 04/05/10/direction

20-23

GENERAL GOVERNANCE

Approved [amended]

23-25

LAND USE

No action/direction to staff

25-28

COMMUNITY SERVICES

No action/direction to staff

28-29

ADOPTION OF CONTINUING WORK PLAN
ON RESTRUCTURING

No action/direction to staff

29-31

REQUEST FOR APPROVAL OF FISCAL 2011
BUDGET OVERVIEW AND ORGANIZATIONAL CHART

No action/direction to staff

31-32

REQUEST FOR APPROVAL TO FILL VACANT POSITIONS

Approved

32-33

OTHER FINANCIAL INFORMATION:

UPDATE ON GROSS RECEIPTS TAX FOR THE
MONTH OF MARCH 2010 AND LODGER'S TAX
FOR THE MONTH OF FEBRUARY 2010

Information/discussion

33

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
MATTERS FROM THE COMMITTEE	Information/discussion	33
ADJOURN		33

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE**
Monday, March 22, 2010

1. CALL TO ORDER

A meeting of the City of Santa Fe Finance Committee was called to order by Chair Matthew E. Ortiz, at approximately 5:15 p.m., on Monday, March 22, 2010, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Matthew E. Ortiz, Chair
Councilor Patti J. Bushee
Councilor Carmichael A. Dominguez
Councilor Rosemary Romero
Councilor Rebecca Wurzburger

OTHERS ATTENDING:

Teresita Garcia, Finance Division
Laura Vigil, Finance Division
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Committee packets for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

Chair Ortiz said, after speaking with the sponsor, he is going to postpone Item #21 to the next meeting of the Committee.

MOTION: Councilor Bushee moved, seconded by Councilor Wurzburger, to approve the agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Wurzbarger moved, seconded by Councilor Romero, to approve the following Consent Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

6. BID OPENINGS:

- A. **BID NO. 10/07/B – AIRPORT ROAD RESURFACING PROJECT, CERRILLOS ROAD TO CALLE DEBRA; ARMOUR PAVEMENT. (LOUIE PACHECO)**
- 7. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – WATER RATE EVALUATION SERVICES PROJECT (RFP #09/22/P); STEPWISE UTILITY ADVISORS. (BRIAN SNYDER)**
- 8. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT REQUEST – BDD PROJECT FY 09/10 OPERATIONS BUDGET. (RICK CARPENTER)**
- 9. REQUEST FOR APPROVAL OF BDD STAFFING AND TRAINING PROGRAM. (RICK CARPENTER)**
- 10. REQUEST FOR APPROVAL OF FINAL FY 10/11 OPERATING BUDGET AND FIVE-YEAR OPERATING BUDGET PROJECTION. (RICK CARPENTER)**
- 11. REQUEST FOR APPROVAL OF STATE OF NEW MEXICO GOVERNMENTAL SERVICES AGREEMENT – ENERGY EFFICIENCY ENERGY PROJECTS; STATE OF NEW MEXICO, ENERGY, MINERALS AND NATURAL RESOURCES DEPARTMENT. (NICHOLAS SCHIAVO)**
 - A. **REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.**
- 12. REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT – RAILYARD PROPERTY INFRASTRUCTURE IMPROVEMENTS; THE SANTA FE RAILYARD COMMUNITY CORPORATION. (ROBERT SIQUEIROS)**
- 13. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT FOR RUFINA STREET CONNECTION PROJECT. (LEANN VALDEZ)**
- 14. REQUEST FOR APPROVAL OF RECOMMENDATION OF AWARD AND APPROVAL OF CHANGE ORDER NO. 3 – ACEQUIA TRAIL 2(A) – ASHBAUGH PARK) AND 2(B) – (BACA STREET CROSSING) – ON CALL CONSTRUCTION SERVICES; A.S. HORNER, INC. (LEROY PACHECO)**

15. REQUEST FOR CONCEPT APPROVAL – EXCHANGE/PURCHASE OF A PARCEL OF REAL ESTATE CONTAINING 1,078 SQUARE FEET, LOCATED AT THE SOUTHEAST CORNER OF THE INTERSECTION OF JEFFERSON ST. AND STAAB ST.; KING’S MAP 8LLC. (EDWARD VIGIL)
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 - A. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT.
18. REQUEST FOR APPROVAL OF REPLACEMENT OF BUNKER GEAR FOR FIRE DEPARTMENT. (FIRE CHIEF BARBARA SALAS)
 - A. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT.
19. *[Removed for discussion by Councilor Bushee]*
20. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT – SANTA FE BROWN BASE COURSE TO REPAIR UNPAVED STREETS; SANTA FE CLASSIC ROCK. (DAVID CATANACH)
21. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY ATTORNEY TO REPORT TO THE GOVERNING BODY REGARDING THE REPRESENTATION OF THE CITY OF SANTA FE IN LITIGATION AND NON-LITIGATION MATTERS (COUNCILOR BUSHEE). (GENO ZAMORA) Committee Review: Public Works (Approved) 3/15/10; and Council (Scheduled) 3/31/10. Fiscal Impact – No.
22. REQUEST FOR APPROVAL OF A RESOLUTION AMENDING RESOLUTION NO. 2009-121, CONSENTING TO THE INCLUSION OF THE MUNICIPALITY OF THE CITY OF SANTA FE WITHIN THE SANTA FE COUNTY RENEWABLE ENERGY FINANCING DISTRICT (COUNCILOR CALVERT). (NICK SCHIAVO) Committee Review: Public Utilities (Approved) 3/3/10; Public Works (Approved) 3/15/10; and Council 3/31/10 (Scheduled). Fiscal Impact – No.
23. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING LANDSCAPE IRRIGATION STANDARDS (LANDSCAPE IRRIGATION STANDARD IS AVAILABLE UPON REQUEST) (COUNCILOR CALVERT). (DAN RANSOM) Committee Review: Water Conservation (Approved) 2/9/10; Public Utilities (Approved) 3/3/10; Planning Commission (Approved) 3/4/10; Public Works (Approved) 3/15/10; and Council (Scheduled) 3/31/10. Fiscal Impact – No.

24. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE CITY OF SANTA FE TO SUPPORT A LIVING SANTA FE RIVER BY ALLOWING WATER TO BYPASS McCLURE AND NICHOLS RESERVOIRS IN 2010 (MAYOR COSS, COUNCILOR CALVERT, COUNCILOR ROMERO, COUNCILOR TRUJILLO, COUNCILOR WURZBURGER AND COUNCILOR BUSHEE). (BRIAN DRYPOLCHER) Committee Review: Public Utilities (Approved) 3/3/10; Public Works (Approved) 3/15/10; and Council (Scheduled) 3/31/10. Fiscal Impact – Yes.
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27. REQUEST FOR APPROVAL OF A RESOLUTION REPEALING RESOLUTION NO. 2007-30, REGARDING NAMING CITY OWNED PUBLIC SPACES; AND ESTABLISHING A NEW PROCESS FOR NAMING CITY OWNED PUBLIC SPACES (COUNCILOR DOMINGUEZ). (MELISSA BYERS) Committee Review: Public Works (Approved) 3/15/10; and Council (Scheduled) 3/31/10. Fiscal Impact – No.
28. REQUEST FOR APPROVAL OF A RESOLUTION CONCERNING FEDERAL COMPREHENSIVE IMMIGRATION REFORM (COUNCILOR BUSHEE, MAYOR COSS, COUNCILOR TRUJILLO, COUNCILOR DOMINGUEZ, COUNCILOR CHAVEZ) (MELISSA BYERS). Committee Review: Public Safety (No Quorum) 3/16/10; and Council (Scheduled) 3/31/10. Fiscal Impact – No.
29. *[Removed for discussion by Councilor Bushee]*
30. *[Removed for discussion by Councilor Bushee]*
31. *[Removed for discussion by Councilor Bushee]*

END OF CONSENT AGENDA

5. APPROVAL OF MINUTES: MARCH 1, 2010 REGULAR FINANCE COMMITTEE MEETING

MOTION: Councilor Dominguez moved, seconded by Councilor Wurzbarger, to approve the minutes of the Regular Finance Committee Meeting of March 1, 2010, as presented..

VOTE: The motion was approved on a voice vote, with Councilors Dominguez and Wurzbarger and Chair Ortiz voting in favor of the motion, no one voting against, and Councilors Romero and Bushee abstaining because they weren't on the Committee at that time.

CONSENT CALENDAR DISCUSSION

19. REQUEST FOR APPROVAL OF GRANT AWARD – COPS HIRING RECOVERY PROGRAM FOR EIGHT (I) NEW OFFICERS FOR POLICE DEPARTMENT; U.S. DEPARTMENT OF JUSTICE. (POLICE CHIEF ARIC WHEELER) (Postponed at Finance Committee Meeting of March 1, 2010)

Councilor Bushee said she is glad to see the grant award for the COPS program and the 8 new officers. She asked the long term plan to retain the 8 officers after the grant expires.

Chief Wheeler said the grant is for three years and the City has to maintain the officers in the fourth year. He said if the economy and the budget don't improve, the plan in the 4th year is to fund the officers through attrition and retirements.

Councilor Bushee asked if there is an expansion plan, and she would like to retain the 8 officers as additional officers, and Chief Wheeler said that will depend on the budget and the economy.

Councilor Bushee said the Department usually has a 5-year plan, and asked if it anticipates keeping these officers, and if she can get a copy of that plan.

Chief Wheeler said there is a 3-year plan which is in effect, which outlines the 45 positions which he has not been able to hire due to financial issues. He said we are in the 2nd year of the plan. Responding to Councilor Bushee, Chief Wheeler said there is no plan in place to identify what will be done in year 4 of the grant, noting the 4-years of the grant are FY09, FY10, FY11 and FY12. He hopes that he can absorb the 8 COPS officers into the 45.

MOTION: Councilor Bushee moved, seconded by Councilor Wurzbarger, to approve this request, with direction to the City Manager and Police Chief to come back, at least to her, with a plan "outside of just filling existing positions and they come empty to retain these officers for the future, so I guess I would call it an expansion. I would look for a prioritization of some sort which would make this a permanent situation."

DISCUSSION: Councilor Dominguez said part of the plan was to have youth engagement officers. Given the challenges in this community with juveniles over the past year, he would like to see how that fits with this as well. He would like staff to create job descriptions and fill those positions.

Councilor Romero said she would agree. She would like to see something in the nature of the DWI Task Force which brought many parties, including non-profits, together. She said there are many preventive programs for youth which should be a part of the discussion. She thinks we need to have a summit- type discussion with the people who know more than others about what prevention programs have been cut City-wide. She would like to see a summit organized to look at this. She doesn't want to see all of the funds linked to the COPS program.

Chair Ortiz asked if this is consistent with the direction we are giving to Chief Wheeler.

Councilor Dominguez said he hadn't heard about a summit, but youth engagement officers were included in the plan, which was approved by this Committee and the City Council two years ago after public discussion and vetting. He wants to know how the COPS program fits with the intent of that.

Councilor Romero said she is talking about taking the things which have been done and things which are in place, and reaching further for other prevention programs. She is looking for a resolution and doesn't want to link it to direction given for this issue.

Chief Wheeler said he understands the direction in this regard, and the Mayor has been instrumental in talking with the judges, probation and parole officers, to collaborate and come up with what we can do for our youth. He said with regard to Councilor Dominguez's question, the problem we face is the funding, and the 3-year plan said these positions would be funded and hired, and we were to receive 30 officers in year 2, but that hasn't happened. He said he can place evaluation of the need on a more fast track.

Councilor Dominguez said the bottom line is that some of these funds could be used for a position such as this one if the Governing Body so chooses, and Chief Wheeler said yes.

Chair Ortiz would like this information to come forward in this budgeting cycle.

VOTE: The motion was approved unanimously on a voice vote.

- 29. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING VARIOUS SECTIONS OF ARTICLE 26-1, REGARDING THE SANTA FE HOMES PROGRAM IN ORDER TO INCREASE THE MAXIMUM INCOME OF ELIGIBLE BUYERS TO 120% OF AREA MEDIAN INCOME; TO ALLOW THE GROUPING OF SANTA FE HOMES PROGRAM UNITS; AND TO MAKE SUCH OTHER CHANGES AS ARE NECESSARY (COUNCILOR WURZBURGER AND COUNCILOR ROMERO) (KATHY McCORMICK) Committee Review: Public Works (Scheduled) 3/29/10; Council (Request to Publish) 3/31/10; and Council (Public Hearing) 4/28/10. Fiscal Impact – Yes.**

Items #29 and #30 were combined at the request of Councilor Bushee for purposes of presentation and discussion, but were voted upon separately.

The committee commented and asked questions as follows:

- Councilor Bushee said the FIR deals only with Item #31. She asked the genesis for this action, if there is still an affordable housing roundtable, and if the City still has a contract with the Enterprise Foundation.

Ms. McCormick said the City has a contract with Enterprise and there still is an affordable housing roundtable. The genesis for this came from a Resolution requesting staff and City Councilors to work with the County on how we might find better ways to accomplish our affordable housing program, and staff has been working on this since October 2009.

- Councilor Bushee asked if the Affordable Housing Roundtable has seen this, and Ms. McCormick said the document was sent to the Roundtable.

Councilor Bushee asked if the Roundtable has approved this, noting this is a radical change to existing policies.

Ms. McCormick said the Affordable Housing Roundtable is more an information sharing group as opposed to what it was 10 years ago when it was active in policy development. The Roundtable has reviewed this, and understands how it fits and the intent. However, we have focused our efforts on coordinating with the County, noting both the City and County are members of the Roundtable. They have reviewed the document and how it fits, but is focusing its effort on coordinating with the County.

- Councilor Bushee asked if the change is to be more in line with the County.

Ms. McCormick said there is a great demand for entry level and first time homebuyer housing in this County, but we don't have a lot of supply, so we began working with the County to make it easy for a developer or buyer to provide affordable housing. One way was to get the same pricing and income guidelines, and we are proposing to adopt the County guidelines, and it now is more in line in with the County. The genesis is to get more product built in the County which currently is not getting built. One way is to package the incentives, and have a 5th tier which is a slightly higher priced home and take away the first time homebuyer requirement. This is what we are proposing.

- Councilor Bushee asked if increasing the price and grouping the housing is more in line with the County.

Ms. McCormick said what is more in line is the 5th tier which goes up to 120% of the medium income, noting we have had this in the program for essential workers, but this will now be for anyone who "comes in the door." We have broadened the marked by adopting this price point.

- Councilor Bushee said she is more focused on changing the median income requirement for eligible buyers and the grouping of the homes and asked how this differs from the County.

Ms. McCormick said she doesn't know if the County provides for grouping, and this is unique to the Santa Fe ordinance.

- Councilor Bushee said then they are trying to make it easier for developers to provide existing housing, and Ms. McCormick said yes, to address the existing need.
- Councilor Bushee asked if this came from the homebuilding community and did they ask for the changes, and to increase the income requirement, and Ms. McCormick said they consistently asked to increase the requirement since the ordinance was adopted.
- Councilor Bushee said then they consistently asked to go this route.

Ms. McCormick said yes, and what she has advised Councilors with whom she worked on the ordinance, that if the City lowers its percentage requirement to react to the current economic crisis, it will be extraordinarily difficult to raise it at some point, so they have proposed a package of incentives to get developers to build these homes.

- Councilor Bushee asked how the grouping of the homes help as an incentive.

Ms. McCormick said we know there is a market for the entry level home, but the market is very limited for homes priced higher than \$300,000, so the builder is not able to build new market rate product and have any absorption of that product. The idea is to give them an incentive to build where there is a lot of need and demand. If they build during the next 2-3 years, when the market starts to pick up and there is an increased market for product, they will have filled their requirement for affordable. In the meantime, we will be putting people to work building those homes and hopefully putting people in affordable housing.

- Councilor Bushee asked if this changes the requirement that affordable homes aren't supposed to stand out and are to be integrated economically and in every other way.

Ms. McCormick said she has seen both work in her experience, and has seen affordable homes built throughout which were clearly discernable. Ms. McCormick spoke to a recent editorial in the newspaper, and said this would apply to existing homes as well as new product. She said the builder would have to amend their plat(s). A lot to be built would be in these pricing points up to \$300,000, noting there isn't a lot of high end development with affordable housing distributed throughout.

- County Bushee recalls that the County did tweak its 30% requirement in some instances, but she doesn't recall specifics. She said she does recall the Resolution asking the City to work with the County, and asked how this helps us to build more with the County.
- Councilor Wurzbarger said she appreciates Councilor Bushee's concerns. However, the reason this is being done now is that the City needs to work to jump-start the construction. The primary issue isn't just responding to the County. It is taking the work which on which Councilor Romero

has done for almost a year, and quickly looking at what we can do in the next two months to jump-start the industry. She said we will continue discussions with the County to get more consistency. However, the agenda right now is to try to move this forward and go with the grouping, because there won't be any affordable housing built because of the distribution requirement. This is being done to try to respond to the existing economy and provide affordable housing now..

- Councilor Bushee asked the fiscal impact of this change on the Affordable Housing Trust Fund. Ms. McCormick said there will be none, nothing really changes, just the program guidelines, and the cost would be perhaps some printing.

Chair Ortiz said if we increase the income level, potentially Homewise and the Housing Trust would have more people going through their doors and more fees being generated, so there is a positive fiscal impact, and Ms. McCormick said staff looked only at the impact to the City of building more homes.

- Councilor Bushee said she doesn't see the nexus in jump-starting the economy around the grouping of the homes program, saying she is unsure she can support that portion of the ordinance.
- Councilor Dominguez said he is convinced something needs to be done about affordable housing in general, and glad to see this come forward. He said he lives in an affordable home. However, he has a concern about the grouping of the homes, saying it gives him heartburn. He asked who is going to determine when the economy has been jump-started, and asked the mechanism to eliminate the grouping. He enjoys the fact that he doesn't know which of his neighbors is in an affordable home, and that his neighbors didn't know he was an affordable homebuyer when he bought his home.

Ms. McCormick said her office tracks the supply and demand, so when they start coming into parity, they will know the economy is improving, which they anticipate in two years.

- Councilor Dominguez said then we can sunset after two years.

Ms. McCormick said it can be done, but she has a caution. A developer must amend the plat to do this, and wants a reasonable assurance of building these homes. She can work with Jeanne Price and Matthew O'Reilly in this regard in terms of language in the ordinance.

- Councilor Dominguez said he appreciates the sponsor's efforts to deal with affordable housing. He has concern about language on page 29, Item 30, Section 8.10.4, regarding the one year warranty. He said first time home buyers of affordable housing don't have the funds to make improvements after the warranty expires. He asked if there has been any discussion on extending the warranty to 1½ to 2 years. Ms. McCormick said she can't remember why it is only a year.
- Councilor Wurzbarger said it is a standard industry scale, and it can be expanded, although this hasn't been discussed. She has been told that the rationale reflects the law for all buildings.

- Councilor Dominguez asked if there is any problem in requiring a 2 year warranty.

Ms. McCormick said this can be explored, noting that the home warranty program could be extended for a year. She would like to work with Homewise and the Housing Trust about setting aside funds to purchase the second year warranty coverage. This might be the most simple way to do this

- Councilor Romero said she is amenable to extending the sunset to two years. She is concerned about protections for builders who amend the plat.

Ms. McCormick said the sunset could be for 2 years and prevent new projects after this. She said the provision could be if they haven't built out in 4 years under the program, they must build affordable homes throughout.

- Councilor Romero said, for the public record, she receives calls from people asking why the City is not using money to buy existing homes. She said City staff has been meeting with the County since July. She said the City has purchased existing homes, but the County didn't qualify.

Ms. McCormick said this is correct, and the City used the neighborhood stabilization dollars to acquire 10 foreclosures. She said at the Housing Trust, qualified buyers are shown existing homes, and about 69 homes were sold, and 6 received down payment assistance. Ms. McCormick said these funds can't be used to purchase homes under this program.

- Councilor Romero said there are architectural designs which would create differences between these homes and the others, and asked Mr. McCormick to speak about this, noting this should address Councilor Dominguez's issue.

Ms. McCormick said this is a requirement in the administrative guidelines.

- Councilor Dominguez said there are specific guidelines for Tierra Contenta to minimize differences, but that doesn't always happen. He said the intent is there, but there is nothing in Chapter 14 which requires this.

Ms. McCormick said the language is on page 28, Section 8.10.3 in Design and location. She said staff still will be looking at the overall design for market rate units in this process. She said the homes can be smaller, but they need to be very well designed.

- Councilor Romero said she lives in a neighborhood in her parents' home in an affordable complex, one of the first in Santa Fe, which was built in the early 1950s and all the houses look the same. She encouraged the Committee to think creatively, and said the clustering is a great jump-start, although there is a little heartburn.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Romero, to approve this request, with language amending the ordinance for a two-year sunset clause relating to clustering.

Councilor Dominguez said he doesn't want to go back to the way things were in the 1950s, because he's read that there was a lot of civic unrest. He would like staff to quantify the value of clustering, because once it is built you can't go back and rebuild those homes.

Ms. McCormick said it can be quantified from economics and she also would be happy to come back to the Committee and present what other cities have done in going to and from clustering.

Councilor Bushee said would like to see the County's ordinance as tweaked in terms of percentage. Ms. McCormick said she can provide it.

Councilor Bushee reiterated her unhappiness with clustering, and will be voting against this for the moment.

FRIENDLY AMENDMENT: Chair Ortiz said, in Items #29 and #30 regarding the two-year sunset clause, for clarification he would like to add a sentence, "This provision shall apply to all existing unbuilt SFHP [Santa Fe Homes Program] units in City approved developments." **THE AMENDMENT WAS FRIENDLY TO THE MAKER AND SECOND, AND THERE WERE NO OBJECTIONS BY THE OTHER COMMITTEE MEMBERS.**

VOTE: The motion, as amended, was approved on a voice vote, with Councilors Wurzburger, Dominguez and Romero voting in favor of the motion, and Councilor Bushee voting against.

- 30. REQUEST FOR APPROVAL OF A RESOLUTION AMENDING THE ADMINISTRATIVE PROCEDURES FOR THE SANTA FE HOMES PROGRAM IN ORDER TO INCREASE THE MAXIMUM INCOME OF ELIGIBLE BUYERS TO 120% OF AREA MEDIAN INCOME; TO ALLOW THE GROUPING OF SANTA FE HOMES PROGRAM UNITS; TO ELIMINATE THE FIRST-TIME HOMEBUYER STATUS REQUIREMENT; AND TO MAKE SUCH OTHER CHANGES AS ARE NECESSARY (COUNCILOR WURZBURGER AND COUNCILOR ROMERO) (KATHY McCORMICK) Committee Review: Public Works (Scheduled) 3/29/10; Council (Request to Publish) 3/31/10; and Council (Public Hearing) 4/28/10. Fiscal Impact – Yes.**

MOTION: Councilor Wurzburger moved, seconded by Councilor Romero, to approve this request, with an amendment to Section 8.10.3 "This provision shall apply to all existing unbuilt SFHP units in City approved developments."

DISCUSSION: Councilor Dominguez said he voted in favor of Item #29, and he will be voting for this item, Item #30, although he is very reluctant to do so. He wants to give the benefit of the doubt, and see what comes from this in terms of clustering. However, although he is voting in favor now, that may not be the case when this comes to the Council.

VOTE: The motion was approved on a voice vote, with Councilors Romero, Wurzburger and Dominguez voting in favor of the motion, and Councilor Bushee voting against.

31. **REQUEST FOR APPROVAL OF A RESOLUTION DESIGNATING UP TO \$1 MILLION OF THE CITY'S 2010 CAPITAL IMPROVEMENTS PROGRAM (CIP) BOND FOR THE PURPOSE OF FUNDING INFRASTRUCTURE FOR SANTA FE HOMES PROGRAM (FOR SALE) UNITS AT ALL INCOME TIERS; AND DIRECTING STAFF TO PREPARE POLICIES AND PROCEDURES FOR THE USE OF THESE FUNDS (COUNCILOR WURZBURGER AND COUNCILOR ROMERO). (KATHY McCORMICK) Committee Review: Public Works (Scheduled) 3/29/10; Council (Request to Publish) 3/31/10; and Council (Public Hearing) 4/28/10. Fiscal Impact – Yes.**

Councilor Bushee asked what is available in the Trust Fund.

Ms. McCormick said staff just finished allocating everything, and will be sending recommendations for \$460,000, and the fund will have been depleted.

Councilor Bushee said she is going to ask the Public Works Committee Chair to schedule this Item with the mix of everything for the next CIP bond. She is concerned that if the homes aren't built during the two-year bond cycle, the allocation of funds wouldn't be spent and would sit in the fund for those two years. She would like some sort of reversion clause to ensure these funds will be spent within the two years.

Ms. McCormick said there are no unspent infrastructure funds, and any funds which were unspent during two years occurred prior to her tenure with the City.

Councilor Bushee wants to be sure these funds are spent within the two years, otherwise the money will revert to the fund to be used for other pressing needs.

Councilor Wurzbarger agreed, and suggested the new Public Works Chair could make this a policy issue for all projects across the City in this tight economy.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Romero, to approve this request.

VOTE: The motion was approved on a voice vote, with Councilors Dominguez, Romero and Wurzbarger voting in favor of the motion, no one voting against, and Councilor Bushee abstaining.

END OF CONSENT CALENDAR DISCUSSION

DISCUSSION

32. **UPDATE ON CITY BUDGET PROCESS (ROBERT ROMERO)**

The "Vision of Future Organization – City Manager's Recommended Restructuring Plan," is

incorporated herewith by reference as Exhibit "1." This document is contained in the Committee packet, and additional copies of this document can be obtained in the City Manager's Office.

Kate Noble presented a brief overview and history of the restructuring process and asked the Committee to approve the recommendations as submitted and fold them into the budget.

Chair Ortiz said the peer review exercise was helpful, and it was nice to see people who had no responsibility to a particular department to find areas for improvement. He thanked the members of the peer review teams.

Chair Ortiz asked Mr. Romero if he is asking for this approval as a part of next year's budget preparation or for immediate implementation.

Mr. Romero said this is detailed in Exhibit "1," in his Memorandum of March 22, 2010, to the Finance Committee, regarding the City Manager's Restructuring Recommendations, Organizational Structure and FY 2010/2011 Budget Preparation Plan. He said this process will be continued into next year.

A. REQUEST FOR APPROVAL OF RESTRUCTURING RECOMMENDATIONS FROM THE CITY MANAGER (ACTION TO BE TAKEN ON EACH ITEM TO ADOPT RECOMMENDATIONS FOR 2011 BUDGET PREPARATIONS)

Mr. Romero presented information and he Committee commented and asked questions as follows:

- Councilor Wurzbarger asked to start at the end with regard to how we will get the \$600,000 for the recommendations, before considering the individual requests.
- Councilor Dominguez said his questions have to do with the City Manager's cover memorandum in Exhibit "1," and he would defer to Councilor Wurzbarger's suggestion, and if his questions haven't been answered he will ask them the end.
- Mr. Romero said he has presented several options to get to the \$600,000, which are detailed in his Memorandum of March 22, 2010, in Exhibit "1." Mr. Romero reviewed the options. Please see this document for specifics of this presentation.
- Chair Ortiz said at the last Finance Committee meeting, it was presented that the way the Administration avoided a contingency plan was to utilize the vacancy savings from the current cadet class for the Fire Department to offset the fund difference between \$1.4 and \$1.2 million, which we already are doing.
- Mr. Romero said this is correct, but those cadets are working out, and being trained at, Station 5. He said this is for next year, and the question is whether we hire cadets next year.

- Mr. Romero said the Council gave authority for new hires, but, for example they have been hired as temps, at the Libraries and the Recreation Centers, and next year we will look at shutting down libraries on weekends, and laying off the temps instead of full time employees. For example, at transit do we shut down some routes. He said the other thing is to look at fund balances and reserves to see if we can use those. He said he is presenting potential cuts of \$10-12million from which the Council can choose to get to the \$6.5 million goal.
- Chair Ortiz said the \$6.5 million will maintain the status quo, and assumes that the shortfall in this budget year will close by the end of the next fiscal year.

Mr. Romero said before Mr. Millican left the City, his feeling is that there will be a small recovery and we could estimate next year's GRT to be equal to this year. However, he wants to see what Ms. Raveling thinks about this, and work on the details for the projected budget.

Chair Ortiz said both charts show we never reached the projected GRTs, and if that trend continues we will continue to have a shortfall. He said if we have the same budget for next year, we also will have to cover the shortfall of \$1.2 to \$1.5 million.

Mr. Romero said the estimated savings through the end of this fiscal year are on page 44 of Exhibit "1."

Chair Ortiz noted we can save approximately \$500,000 by eliminating 4-5 administrator management positions.

- Mr. Romero referred to pages 39-40, noting this is proposed for several existing positions which are managing both a Division and a Department, which saves money as well eliminating another layer of management thus flattening the organization. He said he will have to look at this closely to see the impact.
- Mr. Romero said it is his hope that we can work through the challenges presented in these economic times in terms of reduced staff, while continuing to provide services, without any layoffs.
- Chair Ortiz said Ms. Raveling and the departments are committed to present options to cut \$8-10 million, and Mr. Romero said this is correct.
- Councilor Wurzbarger said this proposal is fine in terms of a process. However, so there will be no surprises with her direction to staff, in terms of options, there is no new information here which convinces her this is a great time to continue to spend reserves.
- Councilor Dominguez asked if the Airport is an enterprise, and if we can generate more funds at the airport.. Mr. Romero said it is an enterprise, but during the lean years while we were trying to get it certified to bring in regional jets, the CIP fund or the General Fund subsidized the Airport . He said there will be an opportunity to generate a portion of its operating funds. He said we will be looking at increasing fees to generate additional money.

- Councilor Dominguez asked if some of our general fund operations are in line with the industry.

Mr. Romero said he has asked every division and department to look at its operations as if it was a business, and if they save money this year, he will do his best to get them what they need in the next budget, but he will be looking at the genuine need.

- Councilor Dominguez said there are ways to cut, and Mr. Romero has done a good job at sending that message. However, are complying with provisions of every ordinance to save and/or generate funds, and are we collecting those revenue. Mr. Romero said he will do that. He said on the list of continuing work, he looked at evaluating what we are charging, for example, for record requests. He will look at charging a small fee for Library use, but that could limit how much state and federal funds we will get. He will be looking at whether we can sell advertising at the TV station. He will be looking at these and other items in terms of generating revenue.

- Councilor Bushee agrees with not using reserves. She likes the suggestion to absorb middle manager positions, but she is concerned about "on the ground" positions as to whether they will get us in risk management situations. She wants to make sure we are clear about this.

Mr. Romero said this is the reason he has been filling positions with temps, so if service cuts are made the temps can be dismissed. He said the City spends \$5,000 to \$7,000 on benefits for each employee earning \$10 per hour. He is trying not to hire full-time classified employees, unless they really are necessary. He said, in terms of safety sensitive areas where he is hiring temps, employees will become fatigued and we will be paying overtime. He said we have to provide service in a safe way. He said there are tough decisions which have to be made.

- Councilor Bushee asked if thought has been given to collecting recycling every other week, saying she was told that wouldn't generate any savings. She wants to know if it will affect the stream of waste at the landfill, and if there will be savings.
- Councilor Romero suggested that we discuss the departments, and perhaps the answers to Dominguez's issues may be embedded in that.

1. WATER DIVISION

Chair Ortiz asked, since we can save \$1.2 million by eliminating the 24 vacant positions, why we can't get the funds back to the ratepayers, perhaps in the form of a rate decrease.

Mr. Snyder said he is asking Jason Mumm to evaluate that issue, and others such as state funding which hasn't been received – taking a snapshot at this time – additional revenues, salary savings. He said there will be a report on this issue at Public Utilities in the next two months.

Councilor Bushee said she pleased Mr. Snyder is willing to take on new jobs.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Bushee, to approve the City Manager's Water Division recommendations, with the condition that we are hopeful to capture savings which will be converted to a rate decrease/rebate to the ratepayers.

VOTE: The motion was approved unanimously on a voice vote.

2. WASTEWATER DIVISION

Bryan Romero clarified that the anticipated revenue is \$500,000 which is overstated. Other than that, he believes they can realize efficiencies on everything else.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Romero, to approve the City Manager's Wastewater Division recommendations as presented.

VOTE: The motion was approved unanimously on a voice vote.

3. SOLID WASTE DIVISION

Regina Wheeler, the new Solid Waste Division Director, introduced herself to the Committee.

Mr. Romero presented information and the Committee commented and asked questions as follows:

- Councilor Romero said the City is investigating another City appointed member to the SWMA Board, but would like more coordination between the City and SWMA, and ways to be more accountable. She said they have come up with additional ways to create more transparency.
- Chair Ortiz asked if there occasions on the SWMA Board when City members are being outvoted by the County, in terms of decisions.

Councilor Romero said we don't feel we are being outvoted. She said they try to reach decisions without the governments being pitted against one another.

- Chair Ortiz said the former Director has been clear that the reason for the solid waste increases is because we are experiencing significant tipping fee increases from SWMA, and we are being asked to pass the increase to the public.
- Ms. Wheeler said she attended the last SWMA meeting where they were considering the budget. She believes there is an opportunity to discuss some of the plans for the next two years and to control some of the costs. She said the cell development has been more costly than projected.

She said the facility is being run in a very professional manner. The facility is in an excellent condition and protects the environment and the interests of the City. However, she believes we may be able to control costs a little better by partnering.

- Councilor Bushee said the salt cells were not the place to build the landfill. She resents that the City has to absorb the costs of those mistakes. She is concerned that the household hazardous waste collection is moving backward which she believes is important to the waste reduction in the City. She doesn't know what is happening in terms of staff. She reiterated that she would like to change to recycling pickup every two weeks. She said rhetorically, she doesn't automatically accept that we can't do better. She wants staff to look at this.
- Chair Ortiz said the recommendation is to eliminate the supervisor position and downgrade the Assistant Division Director to Administrative Manager. He asked what was the responsibility of the Assistant Division Director and what would be the responsibility of the Administrative Manager position. He said if there isn't a satisfactory answer, then can we just eliminate the position. Mr. Romero said the organization chart is on page 19.

Ms. Wheeler said the person in the position originally was the Administrative Manager, which is an important role which leads Customer Service, the work orders, the budget entry and paying of bills, and leads control of 6 people.

Chair Ortiz would like a study and comparison of these two positions and a report to the Committee.

Mr. Romero said an Assistant Division Director position was created and the Administrative Manager moved into that position.

- Councilor Wurzbarger said she would like to defer this item to the Public Utilities Committee. She said there are several issues which need to be resolved in this Division as part of the budget process which can't wait. She said a key issue is the absenteeism problem which is documented. She wants to see that more thoroughly addressed through the budget process. She said she also is concerned regarding the evolution of the Assistant Director position, and how it was created without Council knowledge. She would reinforce Councilor Bushee's comment regarding customer service which has varied over time.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Bushee, to defer this item to the next meeting of this Committee, until there can be a more full discussion at the Public Utilities Committee.

DISCUSSION: Councilor Romero said there has been an issue of customer service, as well as the Division has been plagued with high absenteeism. She asked Ms. Wheeler to look at things which can be done to resolve the issue of absenteeism, so we can address this at the Public Utilities Committee.

Chair Ortiz said if the issue of absenteeism continues in the Solid Waste Division, we need to think about adjusting the schedule and go to a six day collection schedule in anticipation of the annexation. He said

once her "feet are planted," Ms. Wheeler can come forward with a recommendation to the Public Works Committee.

VOTE: The motion was approved unanimously on a voice vote.

4. HUMAN RESOURCES DEPARTMENT

The Committee commented and asked questions as follows:

- Chair Ortiz said the Assistant Director is now the Acting Director, and asked why we can't eliminate the Assistant Director and reap the benefit of about \$100,000 in salary savings. Mr. Romero said they are discussing not filling one of the two positions.

Chair Ortiz said the recommendation is "downgrade and reduction in pay of Assistant H.R. Department Director to an operations manager."

Mr. Romero said this position won't be filled. He said there was a concern about having an Assistant. If the Director's position is filled, the Assistant would be downgraded in pay with something more in line with what that position does. The recommendation for this fiscal year is the that the person in this position would be the Acting H.R. Director and we wouldn't fill the H.R. Director position.

Chair Ortiz said the recommendation not to fill the H.R. Director position isn't included in the recommendations and that would change the numbers.

Mr. Romero said this recommendation didn't come from the peer review process, but it is on page 40 of the City Manager's recommendation as part of the reorganization.

- Councilor Bushee said there are policies which are missing across the Board, and she believes we can't delay those policies any longer.

Mr. Romero said under the Continuing Restructuring Work on page 39, he is looking at zero tolerance policies, and ensuring a safe workplace with integrity. He is talking about a DWI policy, domestic violence policy, drug policy and such – "draft zero tolerance policies." He said the H.R. Director will be responsible for those, and he proposes to have some of those done by October 2010.

Councilor Bushee said the H.R. will enforce those. She wants to be sure we are generating those policies.

Mr. Romero said the H.R. Director isn't the only person who will be doing the work, but that position will be responsible for leading the team that does the work. He said he wants staff to know there is a deadline for the work.

Councilor Bushee asked if the review of the take home vehicle policy will be across the Board, including police, and Mr. Romero said yes, and although he doesn't know if this is a negotiated item, it can be examined.

Chair Ortiz said all of these items with a fiscal impact are all on the table, and are all economic issues. He said if the City has to cut a budget and you are still at the table as a union representative, you have to negotiate how that cut takes place within your bargaining unit, and this is something that "I'll put out there."

- Councilor Dominguez asked, with regard to the Wellness Coordinator position which was transferred to Recreation, if the budget at GCCC will be increased.
- Mr. Romero said no position is being eliminated. He said the person works at GCCC, and it makes sense to do this, so the position will go to the GCC along with the budgeted funds, noting there is no net savings.
- Councilor Wurzbarger asked what is the Wellness Coordinator, and if it is for the community or just for the employees.

Mr. Romero said the Wellness Coordinator develops wellness ideas, sends out emails and works on wellness for City employees and for the public. He hopes in the future when we have the Easter event or other holiday or special events, it is tied somehow to wellness. He said we need to think about what to do. He said events cost \$10,000 to \$20,000 and he can prepare options in the budget to eliminate them or use the funding elsewhere. He said on Easter they are expecting 800 plus people.

- Councilor Wurzbarger said she is more interested in what we're doing for the public with this position. She said it would be okay if Councilors didn't get tee shirts or hats for these events. She encourages Mr. Romero to look at such things to realize small savings.

Councilor Romero asked if this position is responsible for implementing the Healthy Task Force report and recommendations that come from that.

Mr. Romero said it is a part time position. He sees this person's role as assuring, when the City has an event, that people are there to check blood pressure and such. He sees this person working more with the event people to provide these services at all events and not just giving away candy and somehow make them healthy events.

- Councilor Bushee asked what is meant by, "strengthening the performance appraisal system."

Mr. Romero wants to ensure that the Performance Appraisal System applies to what we're trying to accomplish, and there won't be anything on the performance appraisal sheet about customer service. He said it comes with training and staff is working on customer service training for all City employees. He is working on things which don't have cost, such as the on-line training which

takes 20 minutes on subjects such as disciplining. He is looking for ways to use training we purchased in the past and make it mandatory and much easier for employees to be trained. He wants to make the performance appraisal system to work better as a measure of employee performance.

Councilor Bushee wants to be sure training is provided.

Mr. Romero said he wants it done correctly, and it will be rolled out around April 20, 2010 to the Department Directors so they understand the goal when dealing with the public and what we really are here to do.

- Councilor Bushee asked what is meant by "Move two Benefits Administrators to Finance Department under Payroll and Benefits Division." She asked if this is a wash.

Mr. Romero said there currently is a vacant position in Risk. He said H.R. puts the benefit information into the payroll system and if that gets "mucked up," then payroll is having problems. He wants those to be together. This area needs stronger emphasis and improvement. There are no savings, but it will be more efficient to have the right people working for the right person to improve how payroll is done.

MOTION: Councilor Bushee moved, seconded by Councilor Romero, to approve the City Manager's recommendations for the Human Resources Department, with direction to staff that this Committee wants to see the proposed policies drafted by the deadlines which are established.

VOTE: The motion was approved unanimously on a voice vote.

5. FINANCE DEPARTMENT

The Committee commented and asked questions as follows:

- Councilor Dominguez said then the City Manager wants to create a separate IT Department
- Mr. Romero said to be more efficient, the City needs an IT Department that works for the employees, and that hasn't happened during the 10 years he has been with the City.
- Councilor Dominguez asked, if we create an IT Department Director, will there be an increase in pay.

Mr. Romero said yes, noting the additional expense for IT is on page 40 of Exhibit "1." He is proposing to pay for ½ out of the General Fund and ½ from enterprise funds, noting it is important to help the enterprise. This is an extra expense in getting to the \$560,000 in savings.

- Chair Ortiz asked if this means that the enterprises will get ½ of the IT Director's time.

Mr. Romero said he can calculate the numbers, but believes IT is huge in what we have to do with utility billings and its activities. He said he is trying to find ways not to spend additional GRT or General Fund monies, and he believes an appropriate split is 50-50, but he is open to another split.

Chair Ortiz said by creating a GRT position and putting it on the backs of the enterprise funds we are hedging the lines between an enterprise fund which supports itself from rates and the General Fund which supports itself with GRTs. He said Ms. Raveling may have an opinion on this.

Mr. Romero said he could look to paying all of it from enterprise funds, noting the enterprises share his frustration with IT, and wouldn't mind spending \$71,000 annually to get better service and improvement with IT.

- Councilor Dominguez appreciates the rationale in creating an IT Department. He said Transportation is listed as a separate Department, and asked if that will be an additional expense, and Mr. Romero said no.

Councilor Dominguez said his concern is that in the future, after this administration is gone, the Transportation director's position will be upgraded to Department Director pay. He understands the organizational structure and the reason for that. He said his remarks are cautionary for the future.

Mr. Romero understands his concerns. He said we are now in the era of full transparency in filling positions. He said the City needs new leadership in IT, and he wouldn't ask for an expansion in these times unless he feels we can get better results. However, he feels we need new leadership in IT, and wouldn't ask for expansion if he didn't think would produce needed results. He believes this is money well spent and will return results to the City ten-fold. He said if we are going to move forward with these ideas, we need a strong IT division/department, which hasn't proven to be strong to him and we need some changes.

- Councilor Bushee asked what happens if he hires a director who reviews our systems and recommends \$2 million in improvements, which has been happening for years.

Mr. Romero said he wants to know whether or not this is the truth, which he believes to be untrue based on his research. He said he will ask for proof, for example, in spending \$2 million that there will be savings – what will be the results.

Councilor Bushee asked Mr. Romero to do the review prior to this action, and report to the Committee.

Mr. Romero said we could hire someone to come in and evaluate our systems, and then decide whether or not we need this change. However, this person would have to do this anyway. He will

put out an RFP immediately for someone to evaluate the City's IT systems and what needs to be done.

MOTION: Councilor Bushee moved, seconded by Councilor Wurzbarger, to approve the City Manager's recommendations with the exception of Item #1, with direction to staff to do a system and organizational analysis of the current IT operations of the City.

DISCUSSION: Councilor Romero said she concerned about outsourcing the analysis which doesn't leave capacity to do the work which needs to be done.

Mr. Romero said his recommendation is new leadership in IT. He said over the years we have heard different answers to the situation. He wants to look at doing what we can do with what we have to fix everything without spending any more dollars. He believes his experience with IT is shared among many of the department directors – every time we ask to do something, we get 10 pages of why we can't do it and why it will cost more. He reiterated we need new leadership to evaluate IT.

Councilor Romero said the new Director's job would be to do the evaluation and determine what, if any, outsourcing may need to be done.

Mr. Romero said we need to consider the cost to do the evaluation, commenting \$200,000 would pay for a new director to work 40 hours per week every week to figure this out.

Councilor Romero said she will vote against the motion as stated.

Mr. Romero said his recommendation is to hire someone full time and give us a report on what is needed.

Chair Ortiz asked what happens if that person spends 10 hours and says we don't need a new department, that we need "A, B, C, D and E," and asked if that wouldn't be worth the money.

Mr. Romero said this is one way to proceed, and he will do so if this is what the Committee wants.

FRIENDLY AMENDMENT: Councilor Wurzbarger would like amend the motion to put a cap on the cost of hiring someone and to design this so there is a quick, overall assessment to test concerns about system, and there are ways to do an organizational analysis which does leave capacity. **THE AMENDMENT WAS NOT FRIENDLY TO THE MAKER.**

Councilor Bushee asked what happens, "If he comes back to us and says, I can do this for this, or it won't work."

Chair Ortiz said then, at that time, the Committee can approve or not approve the recommendation.

Councilor Wurzbarger said she has concerns about equity and span of control. She agrees that IT is needed across the board in the City. However, the question organizationally and structurally is: Do you need a division director to do it, and what if it were an office reporting directly to the City Manager.

Mr. Romero said he isn't an IT person and doesn't know what to ask, so he always gets the same answers. He sees this as a huge opportunity for the City to get to the next level. He believes IT is an important link in doing everything with restructuring, especially in view of the annexation.

Councilor Bushee said Mr. Romero is asking for tools, but questioned whether this is the correct tool, and whether throwing money at the problem with this new department and new position is the most effective approach.

COUNCILOR WURZBURGER WITHDRAW HER SECOND TO THE MOTION, AND THERE WAS NO SECOND, SO THE MOTION DIED FOR LACK OF A SECOND.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Romero, to approve the recommendation of the City Manager for Finance and Administrative Services, with the exception of Item #1, and to postpone consideration of this item to the next meeting with direction to the City Manager to give further justification for creating an IT Department at that meeting.

DISCUSSION: Councilor Bushee asked why the Internal Auditor is being moved from Finance to the City Manager's Office.

Mr. Romero said it improves accountability, and commented who is to say that we won't audit finance. He said this is an independent, internal auditor.

VOTE: The motion was approved unanimously on a voice vote.

6. GENERAL GOVERNANCE

The Committee commented and asked questions as follows:

- Chair Ortiz said he thought we could not have a public defender and a City prosecutor under the same manager because of the independence both of them carry, and thought this was the reason for justifying the contracts for public defenders, where we just manage the contracts.

Chair Ortiz understands it would be a contract savings because we could absorb functions now being provided under contract by our staff attorneys, and his question is: Can we have a staff attorney who is a prosecutor and a staff attorney who is the public defender and both report to the City Attorney. He said this seems like collusion to him.

Geno Zamora, City Attorney, said his understanding is that the recommendation in the proposed reorganization is that the Public Defender will report to the City Manager to avoid such a conflict. He said the prosecutor will report to him, the City Attorney, and the public defender does not report within the City Attorney's office.

Chair Ortiz said currently the City has a \$70,000 and \$40,000 contract to hire two part time public defenders, so this would be an expansion, noting the \$70,000 contract is to Castellano and the \$40,000 to Yvonne Quintana. He said the expansion would be paid with these amounts so it is budget neutral.

Mr. Romero said we would have someone working for the City 40 hours per week, and we would be getting twice the available man hours for the same amount of money in this action.

- Chair Ortiz noted that the Communication Officer is back in the budget, noting he didn't like it previously and doesn't like it now, noting Public Utilities is paying ½ the cost. He does see a benefit in coordinated information from the City. His recommendation is to consolidate all of the different communications positions spread throughout the City and locate those centrally to cover all of our concerns. Chair Ortiz noted he likes the internship idea.
- Councilor Dominguez said he has the concerns about the Communications Officer. He asked, regarding the internships, the reason we are limiting it to multi media and not spreading it across the organization. Mr. Romero said he would like to find an intern in IT, someone fresh out of school who can tell us how it works. Councilor Wurzbarger noted the County has a great model for that.

Councilor Dominguez asked that any motion would include looking at the internships across the board and not limit it to multi media.

- Councilor Bushee said for many years we have "talked and bought software and said this was going to be the answer to our constituent complaints, and asked if we are back to that, or did we move on." Responding to Mr. Romero, Councilor Bushee said this is in paragraph 3 of the Memorandum on page 26 of Exhibit "1." She said we have purchased a lot of software which did or didn't work, but doesn't know if it worked.

Mr. Gurule said the referenced software is not a tracking system for complaints and requests. It is a system for a global data base of City documents which will contain all contracts, so people can sign on line.

Councilor Bushee talked about all of the software we have purchased, but we've never had a successful effort. She said perhaps this should come back under the IT issue.

Mr. Romero said he could talk about this all day, noting he is creating a task force composed of some of the biggest IT users, so there is a group challenging IT, and doing research.

MOTION: Councilor Bushee moved, seconded by Councilor Dominguez, to approve the City Manager's recommendation for General Governance, with an amendment to not create the proposed Communications Officer position, and to work to provide this function with the existing staff.

FRIENDLY AMENDMENT: Councilor Dominguez would like to amend the third point to create internships across the organization. **THE AMENDMENT WAS FRIENDLY TO THE MAKER AND SECOND, AND THERE WERE NO OBJECTIONS BY THE OTHER MEMBERS OF THE COMMITTEE**

FRIENDLY AMENDMENT: Chair Ortiz would like to amend the motion to include the exploration of externship programs for college credits where college students get credit for coming into work with the City. **THE AMENDMENT WAS FRIENDLY TO THE MAKER AND SECOND, AND THERE WERE NO OBJECTIONS BY THE OTHER MEMBERS OF THE COMMITTEE.**

CONTINUATION OF DISCUSSION: Councilor Romero said she is working with Kelly Brennan to invite UNM Architecture and Planning and other programs to discuss doing internships, noting the colleges and universities need to find work for the students so they get credit. She said there is another internship in the legal area. She said we need to go beyond the local colleges and extend this to UNM and NMSU and other institutions of higher learning in New Mexico, and believes staff is amenable to finding the various departments where this can happen.

Councilor Romero said, with regard to the Communications Officer, she has been frustrated where most calls go to the City Manager and she gets "hundreds of emails that aren't filtered in any way." She would like a trained, professional, public information officer branding and getting information out in a clear and accurate manner. She supports a Communications Officer, and spoke about the loss of Laura Banish, noting we have been doing this piecemeal, and doesn't believe a City of this caliber should operate in piecemeal fashion.

Councilor Wurzbarger said she also is concerned about the loss of the PIO position, but believes it needs redefinition, and agrees with Councilor Romero that this position is needed, but disagrees that the position should be paid \$97,000.

Councilor Bushee said the position wasn't eliminated, but it will be reorganized within existing staff, and "you take your best writer and your best promoter and put them into that position from wherever." She isn't willing to spend \$97,000 to get a press release issued.

VOTE: The motion, as amended, was approved on a voice vote, with Councilors Bushee, Dominguez and Wurzbarger voting in favor, and Councilor Romero voting against..

7. LAND USE

The Committee commented and asked questions as follows:

- Councilor Bushee asked about the position of neighborhood planner. Mr. O'Reilly said the position was approved, has been advertised and 40 applications have been received and currently are being analyzed .

- Councilor Bushee asked what is meant by a *quasi judicial* committee consolidation. Chair Ortiz said this is the elimination of your Committee, Councilor Bushee.
 - Mr. O'Reilly said this was proposed by the Peer Review Team, but staff concurs. Staff believes there could be real savings in staff time if the BCD DRC was combined with the Planning Commission and the Board of Adjustment could be combined with Summary. He said staff can explore this and it could be done as part of the Chapter 14 update process
 - Councilor Bushee said she wants to hear this as more than just a lump proposal, noting the Planning Commission doesn't do a lot of planning. It does a lot of development review which is not the same as design review.
 - Chair Ortiz said it was more specifically defined at the Peer Review, and the Committee asked questions about the impact of doing this. He said if we make this recommendation, it still requires an ordinance amendment change and would go through the Committee process with public hearings. He said this is just a financial/budgetary recommendation, and if we approve the recommendation it still has to go through the ordinance amendment process.
 - Councilor Bushee asked Mr. O'Reilly if he agrees with the elimination of the Office Manager position. Mr. O'Reilly said he isn't okay with it, but agrees that it would save money and believes it is workable.
 - Councilor Bushee asked Mr. O'Reilly if he will be doing multi-certification and training. Mr. O'Reilly said he already has started doing this.
 - Chair Ortiz asked Mr. O'Reilly if he has any heartburn with losing Code Enforcement to Public Safety. Mr. O'Reilly said he hasn't thought about it. He said Code Enforcement enforces the Code which are handled by the Land Use Department.
 - Chair Ortiz asked Mr. O'Reilly if he sees a public safety component to enforcement of Codes which affect neighbors and neighborhoods. Mr. O'Reilly is unsure, noting Code Enforcement enforces lots of different things such as trash, weeds, junk vehicles, political signs.
- Chair Ortiz said it also enforces Codes regarding noise, loud party houses, crack houses, short term rentals and such. Mr. O'Reilly said Code Enforcement specialists work closely with other members of the department in many different areas, so the loss really would be felt.
- Councilor Bushee asked if the Department still has the Historic Division Director position and if it will be filled. Mr. O'Reilly said the Historic Preservation Division Director is not in the current budget, currently is unfilled, and there are no plans to fill that position at this time.
 - Councilor Bushee asked if the plans to "go electronic" are happening. Mr. O'Reilly said yes, noting there is a pilot program to accept plans electronically in pdf format, and he hopes to see efficiencies in routing plans. He said it would take a lot of money to implement this plan fully. He

recently sent the Permit Division Director to Clark County, Nevada to look at its system, but he is not fully convinced it will work, and the cost estimate is \$300,000 to \$400,000. At this time, he would like to try lower tech, less expensive solutions, before investing funds in another system.

- Councilor Bushee asked if the plans of the former Director for new hires supported by fee increases has happened. Mr. O'Reilly said the fees were raised substantially in 2008, but the employees never materialized, and the are fees still in place. He said the only reason the revenue is being maintained is that the fees are higher. He said Mr. Millican expressed many times that he thought the fees were still too low.
- Councilor Bushee asked about the Technical Review Coordinator at the lower range. Mr. O'Reilly said he is asking to refill this position at a lower range, and the same thing will happen with the Neighborhood Planner and the Land Use Planner Senior positions as well.

MOTION: Councilor Bushee moved, seconded by Councilor Romero, to approve the recommendations of the City Manager for the Land Use Department without the quasi judicial consolidation.

FRIENDLY AMENDMENT: Councilor Dominguez asked to amend the motion to consider the idea of moving Code Enforcement to public safety so we can hear analysis on that. **THE AMENDMENT WAS NOT FRIENDLY TO THE MAKER, AND THE MAKER ASKED THAT THIS BE A DIRECTION TO STAFF RATHER THAN AN AMENDMENT.**

Councilor Dominguez said due to some of the issues being experienced in the Airport Road corridor, having law enforcement attached to Code Enforcement will make it stronger.

Councilor Bushee said the last time this issue was raised, the Police Chief did not express an interest in taking on this responsibility.

Chair Ortiz said the new City Manager said he is not accepting the same pat answers of the last 10 years from Department Directors.

Councilor Bushee is interested in seeing how this would work. However, the Police Department priorities still are "fighting burglary and violent crime." She said if there are not enough "teeth or enforcement," then we can look at a policy change, rather than a management change.

Chair Ortiz said it can happen both ways. He said the same argument could be raised in terms of the animal control function in terms of public safety. Councilor Bushee said she is willing to move Animal Control elsewhere.

Chair Ortiz said this is a public safety component. He said the neighborhood concerns about which he hears, in terms of Code Enforcement, are about junk vehicles and weeds which pose a public health hazard, and loud parties. He said there are many things we send Police to resolve and others where we send Code Enforcement, but not at the same time, and it's not coordinated.

Councilor Bushee said direction to staff is to develop a specific proposal and ask the Police Chief speak to it, and Chair Ortiz said it definitely will be part of the Police Department discussion.

Councilor Dominguez said many of the complaints are about illegal vending of items allegedly from peoples' homes who have been burglarized, so he is happy with the direction.

CLARIFICATION OF THE MOTION: Councilor Wurzbarger asked if the motion deletes the *quasi judicial* consolidation or express the opinion that we don't like it, and the Chair said it is to express the opinion that we don't like it. [STENOGRAPHER'S NOTE: The motion was to approve the recommendation without the *quasi-judicial* consolidation, and the stenographer will clarify how to reconcile the actual motion with the clarification of the motion with the Chair before or at the next Committee meeting.

]

VOTE: The motion was approved unanimously on a voice vote.

Councilor Wurzbarger departed the meeting

8. COMMUNITY SERVICES

The committee commented, made suggestions and asked questions as follows:

- Councilor Dominguez said, regarding the CVB, Mr. Romero's memorandum indicates a full report will be made to the Finance Committee by July 1, 2010. However he believes this report is anticipated as part of the budget discussion, noting the budget will be approved by July 1, 2010.

Mr. Romero said he has a group working on this, and Mr. Toler is working on policies. He will do whatever possible to prepare something for the budget. He is unsure he can do it correctly with a month. He said the CVB will have the same number of people regardless of what policies and procedures are adopted.

Councilor Dominguez said things were recommended by the Peer Review Team which impacted other departments' budgets, and direction was given to staff to look at those. He wants to be sure that those recommendations become part of the budget discussions.

Chair Ortiz said Councilor Dominguez is referring to the recommendation by the Peer Review Team, supported by the Department, to move the mail people to the City Clerk's Office, and there were discussions about this. He assumes since we approved the City Governance recommendations and there was no discussion of the City Clerk that this recommendation is off the table.

Mr. Romero said when the mail people aren't working on mailings, he would like them to help to do something else, such as cleaning, setups and such. He said before they are moved elsewhere, he wants to know what else they can do.

- Chair Ortiz asked, because this is a significant change and there are no dollar numbers on page 37, if we can direct the City Manager to come up with scenarios or options with dollar amounts, defer taking action, direct the City Manager to continue planning for this, and also plan with the pre-existing condition and compare the savings. He said Mr. Romero said in doing this the organization will be collapsed and the City will have savings.
- Councilor Bushee asked why “not recommended by City Manager,” is bolded. Mr. Romero is unsure, and said there is no reason for it to be in large letters.

Mr. Romero said he believes it is important for Ms. Hathaway continue to work independently and continue the important work she’s been doing for many years, and he does not recommend that her division be thrown into reorganization of the Youth area. He understood the recommendation was that Ms. Hathaway be made a part of the larger group which does the Summer Youth Program and Monica Roybal. He is recommending that her Division stay independent.

- Councilor Dominguez said he is okay with the Chair’s direction to staff. He would like to call it “Parks and Recreation,” instead of “Community Services,” and move “Parks” to this Department. He wants to look at this as well. He appreciates the focus given to ensuring parks are built and maintained, but the programming is lacking. He would like to look at filling that gap, and wants that to be part of the direction to staff.

Chair Ortiz said this could be presented as an additional option, and direct the City Manager to develop a status quo option with the idea of consolidating the “turf with the program.” Chair Ortiz said the recommendation also looks at other functions which could be moved to Community Services and renaming it.

- Councilor Romero said then direction to staff would be to develop options to create savings and consolidation including the status quo as an option, to be brought back to the Committee at the next available opportunity or to be a part of the budget process.
- Responding to Councilor Bushee, Chair Ortiz said page 39 lists the continuing work, and Councilor Bushee said she would like that to be fleshed out a little more..

It was the consensus among the Committee to give direction to staff as discussed above in this agenda item, and to take no action on the recommendation at this time.

9. ADOPTION OF CONTINUING WORK PLAN ON RESTRUCTURING

The committee commented, made suggestions and asked questions as follows:

- Councilor Bushee would like this to be flushed out more, especially on page 39, and would like the City Manager to detail what policies will be done. She was hoping to get something separate on the benefits analysis with regard to whether our health benefits are problematic.

Mr. Romero said he is looking at what we can get for the same amount of money for health benefits which keeps costs flat. He will bring a report back as part of the H.R. budget.

- Chair Ortiz asked that the City Manager also consider a reevaluation or rebidding of the General Liability insurance, noting the County saved \$1.2 million in going out for RFP. He would like him to look at this as part of the ongoing list on restructuring.
- Councilor Bushee asked if the creation of an electronic library goes back to IT or to multi-media, saying there should be better coordination.
- Councilor Bushee asked if there was not time to complete the entire peer review process for all departments.

Mr. Romero said the peer review process started with what was done last year in Public Works and Housing/Community Development. He said we need to do a peer review process of the departments and divisions which didn't go through the process this year.

- Councilor Bushee asked how Mr. Romero did the reorganization without having done those evaluations. Mr. Romero said a lot of cuts were made last year in Public Works, and people were moved around for efficiency.

Councilor Bushee wants to know if a peer review would reveal anything. She is hearing a sizable amendment in terms of moving Parks, and she is concerned that the Public Works Department is smaller.

Mr. Romero said Public Works, as proposed, is a function of designing, building and maintaining facilities. He said we've had a lot of snow removal this year and we've done a good job. He said the people who design facilities are now in charge of the people who maintain them and such.

- Councilor Bushee asked if the peer review would inform us with regard to the changes we made last year, and asked if we will have that information by the next discussion. Mr. Romero said this won't be available in time for the budget process. He is hoping to do this within the next year, and look for more efficiencies and better ways to do things.
- Commissioner Dominguez appreciates the impact of having Parks under Public Works and sharing resources is invaluable. He would hope Mr. Romero would ensure the gaps are filled and that the departments are talking with one another and the gaps don't exist. He believes the City Manager will ensure these things happen. He said he worked to move Recreation from Community Services to Public Works so Parks and Recreation Divisions would be under the same Department.

Councilor Bushee said now you are trying to throw it under Community Services.

Councilor Dominguez said that depends on how Community Services shakes out. He said some things like the Senior Olympics is a recreation piece, but they use parks. He said we have tried it different ways, but what we've had in the past hasn't worked, and this is a move that he and other Councilors have envisioned in the past – to move back to the more traditional Parks and Recreation Department, so we can have programming as well as improved parks – Healthy Lifestyles, Outdoor Recreation and such.

- Councilor Bushee asked if he is looking for everything to go back to Public Works.

Councilor Dominguez said he favors whatever works, noting Transportation stays under Public Works. He said we have narrowed Public Works but kept Parks. He said we have removed things from Public Works to reduce the load, but didn't move Parks.

- Chair Ortiz said this is a philosophical discussion, and when we have the options before us, we can have that discussion and then give policy direction.

Councilor Dominguez said Parks and Recreation need to be “married” in some way and he wants to see the options.

Chair Ortiz believes we will get those when we get the peer review by January 2011.

- Chair Ortiz said the three departments which account for 65% of the budget, are the “sacred cows” that we won't review or touch – Public Safety, Public Works and Transit. He said the review of Police will be forthcoming, and are working toward that. There is a proposal to consolidate Transportation and add parking and the Airport, but we didn't do an assessment of the efficiencies.
- Chair Ortiz asked if there is a possibility that we can speed up the peer review of these departments.

Mr. Romero said this can't be done by the time the budget is submitted. He said cuts were made in Transit last year as well as the other areas. He said he will be bringing forward recommendations for these department. He said he is proposing the organizational chart to flatten the organization so we don't have to hire a Public Works Director and such.

It was the consensus among the Committee to take no action on this item at this time.

B. REQUEST FOR APPROVAL OF FISCAL 2011 BUDGET OVERVIEW AND ORGANIZATIONAL CHART

Chair Ortiz said there has been a discussion by department. He said to the extent that we have recommended approval for particular departments and those recommendations are reflected in the organizational chart, those positions have been adopted. To the extent there is no recommendation and

those are in the organizational chart, then they are not included in the reorganization, such as IT. He said the Committee has given direction for staff to provide options as part of the budget process.

Councilor Bushee asked why Risk Management isn't under the City Attorney's office.

Mr. Romero said it is because of the confidentiality issue, and whether the City Attorney gives advice, and if these are in the same chain if something happens, the City Attorney can't give advice. He understands from the City Attorney that it probably isn't a good idea.

Chair Ortiz said but that same chain doesn't make sense for the public defender position.

Mr. Romero said the public defender answers to the City Manager and not the City Attorney, which is the same issue.

Councilor Bushee said with Recreation under Community Services, there are 461 employees in Community Services under this proposed reorganization.

Chair Ortiz said there are departments with as few as 10 people.

Mr. Romero said Recreation can be moved back to Public Works, reiterating he would like Parks and Recreation to be together somehow without having to add another department level position, noting the issue with span of control.

Councilor Dominguez said he isn't requesting by any means, to add another layer of management, and the City Manager has to determine how to implement it without an additional layer of management. He said an ordinance exists for Parks to generate revenue, but since it isn't a special revenue, attention isn't being paid to that, and it continues to run off the General Fund.

Responding to Councilor Bushee, Mr. Romero said he understands the message and will try to come up with options which will work.

C. REQUEST FOR APPROVAL TO FILL VACANT POSITIONS

MOTION: Councilor Dominguez moved, seconded by Councilor Romero, to approve this request.

DISCUSSION: Chair Ortiz said until we get the final results on the GRTs, requests to fill Department Directors and Deputy Directors, have to come through this Committee for a recommendation.

VOTE: The motion was approved on a voice vote, with Councilors Bushee, Dominguez and Romero voting in favor of the motion, no one voting against and Councilor Wurzbarger absent for the vote.

33. OTHER FINANCIAL INFORMATION:

**A. UPDATE ON GROSS RECEIPTS TAX FOR THE MONTH OF MARCH 2010 AND
LODGER'S TAX FOR THE MONTH OF FEBRUARY 2010. (TERESITA GARCIA)**

Chair Ortiz noted the information indicates the GRTs are trending at the same level. He said if the GRTs are down next month, we will have issues with this year's budget, commenting that next month's check is a "cross your fingers check."

34. MATTERS FROM THE COMMITTEE

The Committee discussed dates for budget hearings. Chair Ortiz asked Committee members to email him their black-out dates and preferred dates for budget hearings. He said everything needs to be complete in time to approve the budget at the meeting of May 17, 2010, which will be dedicated to the budget as much as possible. He said previously, the Committee discussed holding the budget hearings the week of April 26th.

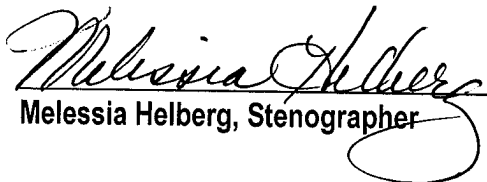
35. ADJOURN

There was no further business to come before the Committee, and the meeting was adjourned at 8:30 p.m.

Matthew E. Ortiz, Chair

Reviewed by:

**Kathryn Raveling, Acting Director
Department of Finance**



Melessia Helberg, Stenographer